

## A Guided Tour of the Electronic Encyclopedia of the Ancient World

1. Open index.html in the folder “website” with your favorite Web browser. This is the interface a user sees before login in. This is also the default starting point for unsubscribed users.
2. On the left side of the page, there are two text fields labeled “Username” and “Password”. Subscribers can log in to access the encyclopedia equipped with member-only privileges by entering their usernames and passwords in these fields. For this demonstration, you do not need to enter any username or password. Just click the “Go” button underneath the “Username” and “Password” fields.
3. This next page is the starting point for subscribed users. The user will have the option to browse the articles using the alphabetical index or they can begin searching for articles using the simple search box, or the “Advanced Search” feature. Click on “Use Advanced Search”.
4. “Advanced Search” allows users to specify the search terms and refine the search using other fields displayed in that page. For this demonstration, let’s assume the user is searching for the terms “wine” and “mareotis”. You do not need to type the search terms, just click “Search”.
5. The search results page displays the outcome of the search by relevance, and the search terms are highlighted. In this example, the first article, “Marea”, has the relevance score of 100%. Click on “Marea”.
6. This is the article page. The subcategories of the article are displayed on the left. The search terms are also highlighted on the article. Terms that have related article, such as “Alexandria” will be hyperlinked.
7. Users can save individual article subcategory in the portfolio, e-mail the article, print the whole article or print just that section. These functions are located at the bottom of the article. Click “Print Article” or “Print Section”.
8. This is the print view of the article. Now click on “Article View’ (at the top of the page) to return to the article interface.
9. On the right side of the page are the multimedia assets related to the article. These can be photographs, audio or video assets. Click on “>>more...”

10. If there are a series of photographs, they will be displayed in this page. Click on “Port area: View of shops.”
11. This is the standard display for photographs. All the information about the photograph is presented here. Users can also download the high resolution copy of the photograph, or even add it to the portfolio for later use. Click on the “Portfolio” button located at the top of the page, next to the “Log Out’ button.
12. This is the portfolio interface. In this example, the user has already amassed several articles and multimedia assets in the portfolio.
13. The portfolio display is called a worksheet. The “Default” worksheet is where all the assets are saved initially. The user can create multiple worksheet to organize the saved assets. In this example, there are two worksheets already created: “Alexandria Items” and “Wine research”. Users can access the worksheets from the left bar, or the dropdown menu on the top-right of the page. Click on “Alexandria Items” or “Wine research” to view samples of created worksheets.
14. Recent search terms are also saved in the portfolio, as displayed in the left bar.